

International Association for Counselling (IAC)

IAC Executive Council Role Description: Regional Representative

ROLE TITLE:	EXECUTIVE COUNCIL - REGIONAL REPRESENTATIVE
IAC Organisation Overview:	The IAC Vision is “A world where counselling is available to all”. IAC is an international non-governmental association with charitable status. IAC advances the development of counselling, in order to improve people’s lives and well-being. We connect counsellors worldwide so that they can share information and participate in international Practice, Education, Advocacy, Policy and Research counselling projects.
Responsible to:	IAC Executive Council (EC) and the Annual General Meetings.
Term	Three Years
Purpose of role:	To represent IAC and its values and to develop knowledge of counselling in their region.
Description of tasks:	<ul style="list-style-type: none"> • To encourage membership through promotion of IAC at regional counselling events and through counselling contacts and networks. • To map and monitor counselling activity in their region. • To report on regional counselling developments. • To attend meetings of the EC (approximately 6 per year) • To take part in regional sub-committee work (approximately 6 meetings per year). • To conduct IAC outreach and develop a regional counselling network in your world region.
Time Commitment:	<ul style="list-style-type: none"> • Reading /Preparation time of 1.5 hours for six online Executive Council meetings -- lasting approximately two (2) hours each. • Approximately 1.5 hours per week allocated to described tasks (above). • Attending various at sub-committee meetings as required. • Attend the annual conference (including all meetings, this takes up approximately one week), where viable. • Flexibility around time is needed to respond to the needs of the organization. • Contact and out-reach time with Regional Associations - approx. two (2) hours per month. <p><i>*With the exception of a face-to-face meeting at the Annual Conference, all meetings are conducted virtually</i></p>

Eligibility Criteria	<ul style="list-style-type: none"> • Be a member in good standing of IAC for a minimum of one (1) year immediately prior to nomination. • Have previous experience of organisational leadership. • Have had no ethical violations for the past three (3) consecutive years immediately prior to nomination.
Skills and Qualifications:	<ul style="list-style-type: none"> • Good leadership skills and initiative. • Understanding of and commitment to the organisation’s mission & values. • Good communication and interpersonal skills.
Training and Support:	<p>New members of the EC will be offered an on-line Induction and pairing with an experienced Council member for Skype meetings</p>
Benefits to the Regional Representative:	<p>To become known as an IAC leader in their Region. An opportunity to develop further expertise and knowledge of counselling in their Region.</p>