

# IAC Meeting Notes

**Date:** October 23 **Time:** 6pm MST **Location/Platform:** Zoom  
**Facilitator/Chair:** Anita Jones

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## Attendance

- Trish Kimball
  - Nadina Dodd
  - Bosede Balogun
  - Ngozi Okose
  - Anita Jones
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## Agenda

1. Introductions
  2. Future meeting possibilities
  3. Discussion to focus on resilience
  4. Scheduling and participation options
  5. Member engagement and outreach
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## Key Discussion Notes

### Item 1: Introductions

- Participants introduced themselves.
- Opportunity to share professional backgrounds and interests.

### Item 2: Future Meeting Possibilities

- Group discussed various formats and topics for upcoming meetings.
- Suggestions included flexible agendas and member-driven discussions.

### Item 3: Round Table Background

- Anita Jones provided a handout describing the history, origin, and function of Round Table discussions.
- Members expressed appreciation for the context and historical overview.

- Minutes sent for participants review

#### **Item 4: Scheduling and Participation**

- Discussed offering meetings at variable times to increase inclusivity and accommodate more members.
- Nate suggested including members' origin in the Zoom display to enhance networking and recognition.
- Difficulties with Zoom platform. There was a need to switch and invite individuals separately.

#### **Item 5: Member Engagement**

- Participants encouraged to invite others to join future sessions.
- Emphasis is placed on expanding reach and strengthening collaboration.
- Offering a safe space to process challenges in this occupation

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### **Decisions Made**

- Meetings will trial variable scheduling times.
- Members will add their origin/location in Zoom display for future meetings.
- Handout on Round Table history will serve as a reference document for orientation.

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### **Action Items**

<b>#</b>	<b>Action</b>	<b>Owner</b>	<b>Due Date</b>	<b>Status</b>
1	Circulate Round Table handout to all members	Anita Jones	Before next meeting	Pending
2	Share updated Zoom display instructions with group. Will use Anita's until there are other options	Anita Jones	Before next meeting	Pending
3	Members to invite colleagues/others to future meetings	All	Ongoing	In progress

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### **Announcements / FYIs**

- Conference in November 2026
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## Next Meeting

**Date/Time:** Monday, November 24<sup>th</sup>, 2025 — 11:00 AM Eastern (EDT)

### Proposed Agenda Items:

- Follow-up on scheduling adjustments
  - Review outreach progress
  - Identify potential discussion themes
  - Possible topic reflecting on **resiliency**
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### Parking Lot (for later discussion) (for later discussion)

- Additional strategies for member engagement.
- Development of resource library for Round Table topics.

Prepared by: Anita E Jones