

International Association for Counselling Founded 1966

<u>International Association for Counselling (IAC) Conference 2024</u> <u>Naples, Italy, 28-30th June 2024 (webpage)</u>

Conference Sponsorship & Exhibitor Terms and Conditions

TERMS & CONDITIONS

- 1. IAC reserves the right to amend the sponsorship packages to benefit the sponsor, exhibitor, conference and conference delegates.
- 2. IAC reserves the right to review all display materials provided by a Sponsor and/or with discretion, refuse any application.
- 3. All inserts/handouts/banners are to be provided by the sponsor.
- 4. All artwork/logos are to be supplied by the sponsor in the requested formats.
- 5. Provision of a logo is taken to be permission for the IAC to use that to advertise and promote the event.
- 6. Sponsorship or Exhibition space will be allocated only on receipt of the sponsorship application form and payment.
- All cancellations must be notified by email. If cancellation is not received in writing, the sponsorship or exhibition space will not be cancelled and the full amount will still be payable.
- 8. IAC reserves the right to rearrange the floor plan and/or reallocate any exhibit without notice.
- 9. IAC will not discount, or refund, for any facilities not used or not required
- 10. No sponsor or exhibitor shall assign, sublet or apportion the whole or apportion the whole or any part of their sponsorship package except upon written consent of the IAC conference committee.
- 11. IAC will not be responsible to the Sponsor for any loss or damage resulting from:

- Being unable to carry out the event as a result of any strike, labour lockout,
 flood, fire, force majeure or Act of God; or any event beyond its control.
- The conduct of any person or persons attending the function.
- 12. The Sponsor is responsible for all and any products, materials and equipment that are brought to the event. IAC shall not be liable for any damage, theft or loss incurred as a result of the Sponsor/Exhibitor's participation in the event. The Sponsor assumes all responsibility for their property for the duration of the event
- 13. IAC reserves the right to cancel all or part of the event. The Sponsor will be notified as soon as reasonable. Monies received by IAC will be refunded less an administration charge of €75
- 14. IAC is limited to providing the Sponsor with only the services as agreed. All other expenses incurred by the Sponsor must be paid for by the Sponsor.
- 15. All prices listed in Euros.
- 16. Sponsorship cancellations made between October 2023 and February 14, 2024 will receive a partial refund of 50%. Sponsorship registrations made on or after February 15, 2024 are non-refundable.
- 17. IAC is not involved in the accommodation or travel arrangements of any Sponsors.

End.